

FURTHER SUPPLEMENTAL REPORT OF THE ACTING DEMOCRATIC
SERVICES MANAGER
Agenda item 13.1

10. Further amendment to Leader's Scheme of Delegation:

With reference to Item 1 on the Agenda for this evening, the Leader has advised me of various changes to the Cabinet which are effective from the conclusion of the Council meeting on 12 September 2006.

These are as follows:

Portfolio	Councillor
• Leader and Resources	Mike Freer
• Environment & Transport	Matthew Offord (Deputy Leader)
• Children's Services	Fiona Bulmer
• Community Engagement & Community Safety	Brian Coleman
• Planning & Environmental Protection	Melvin Cohen
• Regeneration and Development	Tony Finn
• Policy & Performance	Andrew Harper
• Public Health	Helena Hart
• Community Services	Lynne Hillan
• Investment in Learning	John Marshall

Details of the portfolios are attached as Appendix E.

RECOMMEND – That the Acting Democratic Services Manager be instructed to make the appropriate changes to the Council's Constitution.

11. Changes in Committee Memberships

The Conservative Group has indicated that they wish to make the following changes.

RECOMMEND – That the following changes in Committee Memberships be approved:

- **Councillor Christopher Harris to replace Councillor Jazmin Naghar as Chairman of the Finchley Area Forum.**
- **Councillor Christopher Harris to replace Councillor Jazmin Naghar as Chairman of the Golders Green and Childs Hill Area Forum.**
- **Councillor Christopher Harris to replace Councillor Andrew Harper as Chairman of the Finchley and Golders Green Area Environment Sub-Committee.**
- **Councillor Daniel Thomas to replace Councillor Christopher Harris as Vice-Chairman of the Finchley and Golders Green Area Environment Sub-Committee.**

- Councillor Brian Salinger to replace Councillor Andrew Harper as Chairman of the Education and Children Overview and Scrutiny Committee.
- Councillor Marina Yannakoudakis to replace Councillor Andrew Harper as Vice-Chairman of the Cleaner, Greener, Transport and Development Overview and Scrutiny Committee.
- Councillor Christopher Harris to replace Councillor Andrew Harper as a Member of the Cleaner, Greener, Transport and Development Overview and Scrutiny Committee
- Councillor Dean Cohen to replace Councillor Andrew Harper on the Cabinet Overview and Scrutiny Committee
- Councillor Daniel Thomas to replace Councillor Dean Cohen as substitute on the Cabinet Overview and Scrutiny Committee.
- Councillor Andrew Harper to replace Councillor Christopher Harris on the Corporate Joint Negotiation and Consultation Committee.
- Councillor Fiona Bulmer to replace Councillor John Marshall as Chairman on the Teachers Joint Negotiation and Consultation Committee
- Councillor Fiona Bulmer to replace Councillor Christopher Harris as a Member on the Teachers Joint Negotiation and Consultation Committee

12. Changes in the Council's representation on Outside Bodies

The Conservative Group has indicated that they wish to make the following changes to their representation on Outside Bodies.

Appendix F details the Council's current representation on each of these bodies and any conditions relating to appointments to the bodies.

RECOMMEND – That the following changes in the Council's representation on Outside Bodies be approved:

- **Barnet Housing Associations Liaison Group – replace Councillor Fiona Bulmer with Councillor Lynne Hillan**
- **Barnet Community Homes – replace Councillor Fiona Bulmer with Councillor Lynne Hillan**
- **Association of London Government – London Housing Unit Committee – replace Councillor Fiona Bulmer with Councillor Lynne Hillan**
- **Association of London Government- London Housing Unit Executive Sub-Committee – replace Councillor Fiona Bulmer with Councillor Lynne Hillan**
- **LHC – Building Components and Services – replace Councillor Fiona Bulmer with Councillor Lynne Hillan**
- **Association of London Government – Housing Forum – replace Councillor Fiona Bulmer with Councillor Lynne Hillan**
- **Association of London Government – Health and Social Care Forum – replace Councillor Fiona Bulmer with Councillor Lynne Hillan**
- **Association of London Government – Children, Young People and Families Forum – replace Councillor Christopher Harris with Councillor Fiona Bulmer**
- **Standing Advisory Council for Religious Education – replace Councillor Christopher Harris with Councillor Joan Scannell**

- **Barnet Community and Police Consultative Group – replace Councillor Christopher Harris with Councillor Fiona Bulmer**
- **London Youth Games – replace Councillor Christopher Harris with Councillor Fiona Bulmer**

Janet Rawlings
Acting Democratic Services Manager

Executive Member and Portfolio	Responsibilities	Delegation
LEADER RESOURCES	<p>The Leadership of the Council.</p> <p>Specific individual responsibilities:</p> <p>To lead on budget and policy formulation and implementation in relation to:</p> <ul style="list-style-type: none"> • resources (including billing, collection and recovery of local taxation) • financial forward planning and budgeting • risk management • asset management • major corporate contracts • communications and marketing • HR, equalities and diversity <p>The monitoring of the Council's budget and to instigate such interventions as necessary to ensure spending is kept within limits determined by council.</p> <p>Also to be involved in and promote discussions in relation to any matters within the portfolio.</p>	The Leader may discharge any function of the Executive.

Executive Member and Portfolio	Responsibilities	Delegation
CHILDREN'S SERVICES	<p>To lead on budget and policy formulation and implementation in relation to the Children Act 2004. To enhance the Council's corporate parenting role and to champion the causes of all children in the London Borough of Barnet, optimising opportunities to reduce and remove disadvantage.</p> <p>Includes Children's Social Services and the Youth Offending Team and the advantages offered by working with other agencies to secure a seamless approach to all aspects of children's services. To drive forward the Youth Justice Plan and ensure its approval annually by full Council.</p> <p>To lead on budget and policy formulation and implementation in relation to education and schools. In particular, raising and enhancing standards, ongoing education and services to schools, Early Years Provision and the Youth Service.</p> <p>Positively to encourage integration of all schools within the London Borough of Barnet into the community to achieve the best possible opportunities for education and learning. To work with education service provider partners to improve lifelong learning outcomes.</p> <p>All schools matters (Community, Voluntary and Foundation) associated with the teaching and development of children and young persons and the optimising of opportunities to further the same (including pre-school preparation).</p> <p>Also to be involved in and promote discussions in relation to any matters within the portfolio.</p>	<p>The general powers delegated to Cabinet Members are set out below.</p> <p>Certain functions are delegated to officers, in consultation with the Cabinet Member. These are set out in Paragraph 6 of Part 3 of the Constitution.</p>

Executive Member and Portfolio	Responsibilities	Delegation
<p>COMMUNITY ENGAGEMENT AND COMMUNITY SAFETY</p>	<p>To lead on budget and policy formulation and implementation in relation to community engagement and community safety.</p> <p>In particular, to build upon the Council's leadership role in improving community safety, embracing diversity and inclusiveness, removing inequality and ensuring that each person and group in the community has opportunities for involvement. To work with the many different ethnic and religious groups to maintain community cohesion.</p> <p>All matters relating to Community Safety, CCTV, liaison with Barnet Police and anti-social behaviour.</p> <p>Also to be involved in and promote discussions in relation to any matters within the portfolio.</p>	<p>The general powers delegated to Cabinet Members are set out below.</p> <p>Certain functions are delegated to officers, in consultation with the Cabinet Member. These are set out in Paragraph 6 of Part 3 of the Constitution.</p>

Executive Member and Portfolio	Responsibilities	Delegation
<p>INVESTMENT IN LEARNING</p>	<p>To lead on budget and policy formulation and implementation in relation to investment in educational infrastructure in schools and libraries, in particular the Primary Schools Capital Investment Programme.</p> <p>To lead on budget and policy formulation and implementation in relation to all operational aspects of the library service.</p> <p>Also to be involved in and promote discussions in relation to any matters within the portfolio.</p>	<p>The general powers delegated to Cabinet Members are set out below.</p> <p>Certain functions are delegated to officers, in consultation with the Cabinet Member. These are set out in Paragraph 6 of Part 3 of the Constitution.</p>

Executive Member and Portfolio	Responsibilities	Delegation
<p>ENVIRONMENT AND TRANSPORT</p>	<p>To lead on budget and policy formulation and implementation in relation to the environment and transport. In particular, promoting the reputation of the London Borough of Barnet as a clean and green borough, with a transport infrastructure designed to meet the needs of today and the challenges of the future. This to include the development of a waste minimisation strategy.</p> <p>All matters relating to the development and management of the environment, including:</p> <ul style="list-style-type: none"> • the street scene including pavements and all classes of roads; • parking provision • refuse and recycling • graffiti removal • waterways • parks and open spaces • trees (includes public highways, council housing estates and in parks) • allotments • transport and transport initiatives <p>Also to be involved in and promote discussions in relation to any matters within the portfolio.</p>	<p>The general powers delegated to Cabinet Members are set out below.</p> <p>Certain functions are delegated to Area Sub-Committees as set out in paragraph 3.10 below.</p> <p>Certain functions are delegated to officers, in consultation with the Cabinet Member. These are set out in Paragraph 6 of Part 3 of the Constitution.</p>

Executive Member and Portfolio	Responsibilities	Delegation
<p>POLICY AND PERFORMANCE</p>	<p>To lead on budget and policy formulation and implementation in relation to:</p> <ul style="list-style-type: none"> • Policy and Performance (including Partnerships) • CPA and Best Value • Law and Probity • Customer Service <p>In particular, the effectiveness and value in performance of council services, the development of partnerships to further the Council's Corporate Plan and the Sustainable Community Strategy, and an effective consultation structure.</p> <p>To secure the most beneficial terms for services and goods provided to the council.</p> <p>All aspects of performance and delivery of council services, and to instigate such interventions as required, including consultation with the Leader, as necessary, to secure best value.</p> <p>Also to be involved in and promote discussions in relation to any matters within the portfolio.</p>	<p>The general powers delegated to Cabinet Members are set out below.</p> <p>Certain functions are delegated to officers, in consultation with the Cabinet Member. These are set out in Paragraph 6 of Part 3 of the Constitution.</p>

Executive Member and Portfolio	Responsibilities	Delegation
<p>COMMUNITY SERVICES</p>	<p>To lead on budget and policy formulation and implementation in relation to social care and housing (including housing and council tax benefit).</p> <p>In particular, promoting the best possible adult social services and seamless care in the community by working with and optimising all opportunities offered by other providers to further these aims.</p> <p>In particular working with Barnet Homes, housing associations and other providers to secure the optimum provision and associated environmental, neighbourhood development and social facilities for all those members of the community not living in private accommodation, or for those who require public sector housing.</p> <p>All matters related to public sector housing including the administration of Housing Benefits.</p> <p>The distribution of all grants, except those relating to the adaptation of properties in the private sector, after consultation with appropriate portfolio holders.</p> <p>Also to be involved in and promote discussions in relation to any matters within the portfolio.</p>	<p>The general powers delegated to Cabinet Members are set out below.</p> <p>In addition this Cabinet Member may approve grants to voluntary organisations, up to £20,000 per annum.</p> <p>Certain functions are delegated to officers, in consultation with the Cabinet Member. These are set out in Paragraph 6 of Part 3 of the Constitution.</p>

Executive Member and Portfolio	Responsibilities	Delegation
<p>PLANNING AND ENVIRONMENTAL PROTECTION</p>	<p>To lead on budget and policy formulation and implementation in relation to planning, development plans, building and property construction and licensing, other than matters relating to the Licensing Act 2003.</p> <p>Also to promote the better integration of privately rented properties into the borough's housing framework, including the distribution of grants, as necessary, for the adaptation of private properties, to further care in the community.</p> <p>To include all aspects of the development and development control service, environmental health and trading standards, building control and the naming and numbering of streets and properties.</p> <p>Also to be involved in and promote discussions in relation to any matters within the portfolio.</p>	<p>The general powers delegated to Cabinet Members are set out below.</p> <p>Certain functions are delegated to officers, in consultation with the Cabinet Member. These are set out in Paragraph 6 of Part 3 of the Constitution.</p>

Executive Member and Portfolio	Responsibilities	Delegation
PUBLIC HEALTH	<p>To lead on budget and policy formulation and implementation in relation to the emerging public health agenda (including health partnerships).</p> <p>To include optimising all opportunities offered by the health authorities; shaping the community health and hospital services; to act as the champion on access to health facilities; to consider the implications for health facilities as the borough develops.</p> <p>Also to be involved in and promote discussions in relation to any matters within the portfolio.</p>	<p>The general powers delegated to Cabinet Members are set out below.</p> <p>Certain functions are delegated to officers, in consultation with the Cabinet Member. These are set out in Paragraph 6 of Part 3 of the Constitution.</p>

Executive Member and Portfolio	Responsibilities	Delegation
<p>REGENERATION AND DEVELOPMENT</p>	<p>To lead on budget and policy formulation and implementation in relation to regeneration.</p> <p>In particular, economic and strategic development, town centre regeneration, and policies and opportunities for the enhancement and enrichment of the London Borough of Barnet.</p> <p>To promote partnerships and opportunities for the economic development of the borough.</p> <p>Also to be involved in and promote discussions in relation to any matters within the portfolio.</p>	<p>The general powers delegated to Cabinet Members are set out below.</p> <p>Certain functions are delegated to officers, in consultation with the Cabinet Member. These are set out in Paragraph 6 of Part 3 of the Constitution.</p>

Register of Appointments and Nominations on Outside Bodies

1. Organisation: Association of London Government - Children, Young People and Families Forum

Special Conditions:

Councils make nomination (usually lead member for Children's Services where they exist or Education or Social Care where they do not). Appointments, including nine-member steering group and officer positions made by Leaders' Committee.

No. of Representatives: 1 + 1 deputy

Current Representatives

Vac Ref

**1 - Councillor Christopher Harris (Appointed 17/05/2006) ALGCYPF1
Nominee**

Period of Appointment: 17/05/2006 to 15/05/2007

2 - Councillor Kate Salinger (Appointed 17/05/2006)ALGCYPF2
Deputy

Period of Appointment: 17/05/2006 to 15/05/2007

2. Organisation: Association of London Government - Health & Social Care Forum

Special Conditions:

Councils make nominations (usually lead member for social services or health). Appointments, including nine-member steering group and officer positions, made by Leaders' committee.

No. of Representatives: 1 + 1 deputy

Current Representatives

Vac Ref

**1 - Councillor Fiona Bulmer (Appointed 17/05/2006) 0207
Nominee**

Period of Appointment: 17/05/2006 to 15/05/2007

2 - Councillor Helena Hart (Appointed 17/05/2006) 0207a
Deputy

Period of Appointment: 17/05/2006 to 15/05/2007

3. Organisation: Association of London Government - Housing Forum

Special Conditions:

Councils make nominations (usually lead member for housing). Appointments, including nine-member steering group and officer positions, made by Leaders Committee.

No. of Representatives: 1 + 1 deputy

Current Representatives

Vac Ref

1 - Councillor Brian Salinger (Appointed 17/05/2006) 0206
Nominee

Period of Appointment: 17/07/2006 to 15/05/2007

**2 - Councillor Fiona Bulmer (Appointed 17/05/2006) 0206a
Deputy**

Period of Appointment: 17/05/2006 to 15/05/2007

4. Organisation: Association of London Government - London Housing Unit Committee

Special Conditions:

Annual appointment. Usually the Leader is nominated.

No. of Representatives: 1 + 1 deputy

Current Representatives		Vac Ref
1 - Councillor Brian Salinger	(Appointed 17/05/2006)	6400 Member
Period of Appointment:	17/05/2006 to 15/05/2007	
2 - Councillor Fiona Bulmer	(Appointed 17/05/2006)	6401 Deputy
Period of Appointment:	17/05/2006 to 15/05/2007	

5. Organisation: Association of London Government - London Housing Unit Executive Sub-Committee

Special Conditions:

Annual appointment. Usually the Lead Member for Housing is nominated.

No. of Representatives: 1 + 1 deputy

Current Representatives		Vac Ref
1 - Councillor Brian Salinger	(Appointed 17/05/2006)	6402 Member
Period of Appointment:	27/05/2006 to 15/05/2007	
2 - Councillor Fiona Bulmer	(Appointed 17/05/2006)	6403 Deputy
Period of Appointment:	17/05/2006 to 15/05/2007	

6. Organisation: Barnet Community and Police Consultative Group

Special Conditions:

Representatives must be Members of the Council

The Group suggests that appropriate appointees would be Members dealing with the issue of community safety or with an interest in a broad spectrum of groups within the community, such as youth and minority groups, or dealing with health, social care or the environment.

No. of Representatives: 6 members plus 6 substitutes

Current Representatives		Vac Ref
1 - Councillor Olwen Evans	(Appointed 17/05/2006)	1032 Member
Period of Appointment:	17/05/2006 to 15/05/2007	
2 - Councillor Christopher Harris	(Appointed 15/05/2006)	1033 Member
Period of Appointment:	17/05/2006 to 15/05/2007	
3 - Councillor Joan Scannell	(Appointed 17/05/2006)	1034 Member
Period of Appointment:	17/05/2006 to 15/05/2007	
4 - Councillor Richard Cornelius	(Appointed 17/05/2006)	1035 Member
Period of Appointment:	17/05/2006 to 15/05/2007	
5 - Councillor Michael Freer	(Appointed 17/05/2006)	1036 Member
Period of Appointment:	17/05/2006 to 15/05/2007	
6 - Councillor Melvin Cohen	(Appointed 17/05/2006)	1037 Member
Period of Appointment:	17/05/2006 to 15/05/2007	
7 - Councillor Dean Cohen	(Appointed 17/05/2006)	1038 Substitute
Period of Appointment:	17/05/2006 to 15/05/2007	
8 - Councillor Wendy Prentice	(Appointed 17/05/2006)	1039 Substitute
Period of Appointment:	17/05/2006 to 15/05/2007	
9 - Councillor Brian Gordon	(Appointed 17/05/2006)	1040 Substitute
Period of Appointment:	17/05/2006 to 15/05/2007	
10 - Councillor Terry Burton	(Appointed 17/05/2006)	1041 Substitute
Period of Appointment:	17/05/2006 to 15/05/2007	
11 - Cllr Zakia Zubairi	(Appointed 17/05/2006)	1042 Substitute
Period of Appointment:	17/05/2006 to 15/05/2007	
12 - Councillor Susette Palmer	(Appointed 17/05/2006)	1043 Substitute
Period of Appointment:	17/05/2006 to 15/05/2007	

7. Organisation: Barnet Community Homes

Special Conditions:

A charity set up to run the Council's former Residential Care Homes for Older People. One representative is required, who does not have to be a Councillor.

No. of Representatives: 1

Current Representatives Vac Ref

1 - **Councillor Fiona Bulmer** (Appointed 17/05/2006) **9898**
Member

Period of Appointment: 17/05/2006 to 15/05/2007

8. Organisation: Barnet Housing Associations Liaison Group

Special Conditions:

The representatives must include the Cabinet Member for Housing and the Director of Social Affairs (or his representative for Housing or his representative for Social Services).

No. of Representatives: 4

Current Representatives Vac Ref

1 - **Councillor Fiona Bulmer** (Appointed 17/05/2006) **0047**
Member

Period of Appointment: 17/05/2006 to 15/05/2007

2 - Councillor Brian Gordon (Appointed 17/05/2006) 0048
Member

Period of Appointment: 17/05/2006 to 15/05/2007

3 - Head of Housing (Appointed 17/05/2006) 0049
Member

Period of Appointment: 17/05/2006 to 15/05/2007

4 - Ms Nicky Bird (Appointed 17/05/2006) 0050
Member

Period of Appointment: 17/05/2006 to 15/05/2007

9. Organisation: LHC - Building Components and Services

Special Conditions:

The representatives and substitute must be Members of the Council.

No. of Representatives: 2 + 1 substitute

Current Representatives Vac Ref

1 - **Councillor Fiona Bulmer** (Appointed 17/05/2006) **0116**
Member

Period of Appointment: 17/05/2006 to 15/05/2007

2 - Councillor John Marshall (Appointed 17/05/2006) 0117
Member

Period of Appointment: 17/05/2006 to 15/05/2007

3 - Councillor Brian Salinger (Appointed 17/05/2006) 0118
Substitute

Period of Appointment: 17/05/2006 to 15/05/2007

10. Organisation: London Youth Games Limited

Special Conditions:

- (a) Annual appointment.
- (b) The representative must be a Member of the Council.
- (c) The substitute is to be an Officer.

No. of Representatives: 1 + 1 substitute

Current Representatives		Vac Ref
1 - Councillor Christopher Harris	(Appointed 17/05/2006)	0124
		Member
Period of Appointment:	17/05/2006 to 15/05/2007	
2 - Ms Layla Hall	(Appointed 05/09/2006)	0125
		Substitute
Period of Appointment:	06/09/2006 to 15/05/2007	

11. Organisation: Standing Advisory Committee for Religious Education

Special Conditions:

- (a) Six representatives should be Councillors plus one Officer who should be the Chief Education Officer or his/her representative.
- (b) The term of office is until the next Council election.

No. of Representatives: 6 Councillors + 1 Officer

Current Representatives		Vac Ref
1 - Councillor Brian Coleman	(Appointed 17/05/2006)	1155
		Member
Period of Appointment:	17/05/2006 to next Council election	
2 - Councillor Christopher Harris	(Appointed 17/05/2006)	1155a
		Member
Period of Appointment:	17/05/2006 to next Council election	
3 - Councillor Maureen Braun	(Appointed 17/05/2006)	1155b
		Member
Period of Appointment:	17/05/2006 to next Council election	
4 - Councillor Kate Salinger	(Appointed 17/05/2006)	1155c
		Member
Period of Appointment:	17/05/2006 to next Council election	
5 - Chief Education Officer	(Appointed 17/05/2006)	1155d
		Member
Period of Appointment:	17/05/2006 to next Council election	
6 - Councillor Jack Cohen	(Appointed 17/05/2006)	1155e
		Member
Period of Appointment:	17/05/2006 to next Council election	
7 - Councillor Agnes Slocombe	(Appointed 17/05/2006)	1155f
		Member
Period of Appointment:	17/05/2006 to next Council election	